



Monday, May 13, 2018

Urban Renewal Agency Meeting Minutes

6:15 p.m., Community Auditorium

*Minutes are unofficial until approved by the Urban Renewal Agency.
Urban Renewal Agency approved minutes as presented May 28, 2019.*

1. **CALLED TO ORDER AND ROLL CALL:**

Peter Truax, Urban Renewal Agency (URA) Director Chair, called the regular URA meeting to order at 6:19 p.m.

ROLL CALL: URA DIRECTORS PRESENT: Thomas Johnston, Vice-Chair; Timothy Rippe; Ronald Thompson; Elena Uhing; Adolph "Val" Valfre; Malynda Wenzl; and Peter Truax, Chair.

STAFF PRESENT: Jesse VanderZanden, Executive Director; Paul Downey, Administrative Services Director; Bryan Pohl, Community Development Director; and Anna Ruggles, City Recorder.

2. **CITIZEN COMMUNICATIONS:** None.

3. **CONSENT AGENDA:**

- A. Approve Urban Renewal Agency Work Session (B/C Reform; Urban Renewal Advisory Committee) Meeting Minutes of April 22, 2019.
- B. Approve Urban Renewal Agency Regular Meeting Minutes of April 22, 2019.

MOTION: Director Rippe moved, seconded by Director Vice Chair Johnston, to approve the Consent Agenda as presented. **MOTION CARRIED 7-0 by voice vote.**

4. **ADDITIONS/DELETIONS:** None.

5. **PRESENTATIONS:** None.

6. **URA RESOLUTION NO. 2019-04 ESTABLISHING THE FOREST GROVE URBAN RENEWAL ADVISORY COMMITTEE**

Staff Report:

Pohl presented the above-proposed resolution for Urban Renewal Agency (URA) Board consideration, noting the proposed resolution is establishing the Urban Renewal Advisory Committee (URAC) to assist the Board on matters related to the URA Plan as outlined in Exhibit A. Pohl presented a PowerPoint presentation overview, noting at the April 22, 2019, work session, the Board collectively concurred to establish the URAC's purpose and

scope as noted below:

- Providing a public form for public discussion on implementation of the urban renewal plan;
- Giving consideration and making recommendations regarding urban renewal policies, projects and program budgets;
- Reviewing or proposing Plan amendments for consideration by the Board; and
- Conducting studies and preparing reports at the request of the Board.

The Board proposed the URAC consist of no more than seven voting members who represent the following:

Membership:	Terms:
1) Economic Development Commission and/or Forest Grove-Cornelius Chamber of Commerce member	December 31, 2021
2) Non-profit organization located within the Plan area	December 31, 2021
3) Finance, Banking or Lending Industry	December 31, 2022 ³
4) Real Estate, Development or Construction Industry	December 31, 2022
5) At-Large Resident residing adjacent to or within 1 mile of the Plan Area	December 31, 2023
6) Commercial Property and/or Business Owner within the Plan Area	December 31, 2023 ²
7) Commercial Property and/or Business Owner within the Plan Area	December 31, 2023

In conclusion of the above-noted staff report, Pohl advised staff is recommending the URA Board approve the proposed resolution as outlined in Exhibit A, noting establishing the URAC will increase administration costs depending on the workload to support the URAC.

Before proceeding with Board discussion, Director Chair Truax asked for a motion to adopt URA Resolution No. 2019-04, which resulted in making the following motions to amend.

MOTION TO AMEND NO. 1: Director Rippe moved, seconded by Director Uhing, to amend URA Resolution No. 2019-04 as noted in **Red** above (residing adjacent to or within 1 mile of the Plan Area) above.

ROLL CALL VOTE MOTION TO AMEND NO. 1: AYES: Directors Johnston, Rippe, Thompson, Uhing, Valfre, Wenzl, and Director Chair Truax. NOES: None. ABSENT: None. MOTION CARRIED 7-0.

MOTION TO AMEND NO. 2: Director Wenzl moved, seconded by Director Vice Chair Johnston, to amend URA Resolution No. 2019-04 as noted in **Red** above (staggered terms).

ROLL CALL VOTE MOTION TO AMEND NO. 2: AYES: Directors Johnston, Rippe, Thompson, Uhing, Valfre, Wenzl, and Director Chair Truax. NOES: None. ABSENT: None. MOTION CARRIED 7-0.

Director Chair Truax asked for a motion to adopt URA Resolution No. 2019-04 as amended.

VanderZanden read URA Resolution No. 2019-04 by title as amended.

MOTION: Director Vice Chair Johnston moved, seconded by Director Wenzl, to approve URA Resolution No. 2019-04 Establishing the Forest Grove Urban Renewal Advisory Committee as amended.

Board of Directors Discussion:

Hearing no concerns from the Board, Director Chair Truax asked for a roll call vote on the above motion as amended.

ROLL CALL VOTE: AYES: Directors Johnston, Rippe, Thompson, Uhing, Valfre, Wenzl, and Director Chair Truax. NOES: None. ABSENT: None. MOTION CARRIED 7-0.

7. URA RESOLUTION NO. 2019-05 AUTHORIZING THE EXECUTIVE DIRECTOR TO DEVELOP AN INSTALLATION PUBLIC ART PROGRAM

Staff Report:

Pohl presented the above-proposed resolution for Urban Renewal Agency (URA) Board consideration, noting the proposed resolution is authorizing the Executive Director to engage with the URAC and Public Arts Commission to establish a process and guidelines for the acquisition and installation of public art for certain parts of the Town Center Plan as outlined in Exhibit A. Pohl presented a PowerPoint presentation overview, noting at the April 22, 2019, Board meeting, the Board approved amending the URA Plan to include a five-year installation art program subject to available URA funding of \$100,000. In conclusion of the above-noted staff report, Pohl advised staff is recommending the URA Board approve the proposed resolution as outlined in Exhibit A.

Before proceeding with Board discussion, Director Chair Truax asked for a motion to adopt URA Resolution No. 2019-05.

VanderZanden read URA Resolution No. 2019-05 by title.

MOTION: Director Rippe moved, seconded by Director Vice Chair Johnston, to approve URA Resolution No. 2019-05 Authorizing the Executive Director to Develop an Installation Public Art Program.

Board of Directors Discussion:

Pohl addressed various Board inquiries pertaining to the above-mentioned program, noting the Board will have final authority to approve proposals, and if the Board desires

extending the program, staff will evaluate the program after five years.


Hearing no further concerns from the Board, Director Chair Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Directors Johnston, Rippe, Thompson, Uhing, Valfre, Wenzl, and Director Chair Truax. NOES: None. ABSENT: None. MOTION CARRIED 7-0.

8. **ADJOURNMENT:**

Director Chair Truax adjourned the URA regular meeting at 6:50 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder